



**Baroda Institute of Management Studies**  
A division of "Suntech"



**Shree J.C. Institute of Medical Sciences**

Course Applied For :

Semester Applied for :

Application No :

Study Mode :

Stick your photo here

[Please fill the form using black ball point pen only & in capital letter]

Name of the Applicant as in the Birth Certificate or Marks Sheet of Standard X exam :

Father's Name :

Date of Birth :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
DD	M M	YEAR			

Sex :

 1. Male  
 2. Female

Nationality :

Complete Address for Correspondences (Don't repeat name ) (Use capital letters only)

Postal City :

State :

Pin Code :

Resi. Tel :  
with code

Mobile :

E-mail :

Total DD Amount (Rs) :

Bank Name :

DD Number :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

DD Date :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date	Month	Year	

Branch :

Payable at  
Vadodara /Manipal /  
Udupi :

**2. ACADEMIC QUALIFICATION**

Provide complete information on examination marks obtained in all columns. Marks stated in these columns must tally with those in the original mark sheets. Enclose photocopy of certificates. (Attested by gazetted officer)

Examination Passed	Name of the School / College	Name of the Board / University	Marks Obtained/ total marks	Percentage (Aggregate)	Month & Year of Passing
Std . 10 <sup>th</sup>					
Std . 12 <sup>th</sup>					
Graduate					
Post - Graduate					
Others					

**3. FAMILY DETAILS :**

Name	Relation	Service/ Self Employed Name of Organization	Place	Designation

**4. DECLARATION BY PARENT OR GUARDIAN (if guardian, mention relationship):**

(Declaration to be signed by the guardian, only in case both father and mother of the candidate are not alive or are abroad)  
I, \_\_\_\_\_ hereby solemnly affirm that the statements made and the information furnished in my son's / daughter's/ ward's application form and also in all the enclosures there in to submitted by him / her are true. Should it, however, be found that any information furnished there in, is untrue, in material particulars, I realise that I am liable for criminal prosecution and also agree that he /she should forego the seat allotted to him / her. I am also aware that once he / she is admitted to the course, any request for refund of the fees either in full or in part thereof will not be entertained under any circumstances.

Date : \_\_\_\_\_

\_\_\_\_\_  
Signature of the Parent's/ Guardian**5. DECLARATION BY THE STUDENT**

- I certify that I have read and understood all the provisions indicated in the prospectus.
- I here by certify that all the particulars stated by me in this application are true to the best of my knowledge and belief. I understand that my admission is liable to be cancelled if I suppress or distort any information furnished in my application.
- I certify that I am qualified for the course as indicated in the prospectus and will produce the original certificate when asked for.
- I understand that the university has the right to add/ delete/ change the syllabi, course structure, rules and regulation when required.
- I understand that the FEES once paid will NOT be refunded.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

\_\_\_\_\_  
Signature of the Applicant

Reference Through: \_\_\_\_\_ Contact no: \_\_\_\_\_

Address : \_\_\_\_\_

**( Office Use Only )**Course Name :  Year of joining :  Total Fees of the course : University Fees : Tuition fees/ semester : Benefits given by the College: Offers/ concession given to the student (if any) : **Remark :**

Office in charge sign.

**List of Documents attached along with the form:- [Put ✓ for documents received]**

Documents, duly attested by a government Gazetted officer/ Notary Public should be submitted along with the application.

Birth certificate/ standard Xth certificate/ School leaving certificate. Yes   
10 +2 pass certificate or equivalent. Yes   
Graduation pass certificate or equivalent.  F.Y  S.Y  T.Y  Degree   
Relevant experience certificate. Yes

( To be filled by Office in-charge only)

I, \_\_\_\_\_  
have checked all the documents & following original documents are submitted to the office by the student.

1) \_\_\_\_\_  
2) \_\_\_\_\_  
3) \_\_\_\_\_  
4) \_\_\_\_\_

Date \_\_\_\_\_  
Sign. \_\_\_\_\_

( To be filled by the Student's only)

I, \_\_\_\_\_ have received my Original Certificate from the \_\_\_\_\_ Institute, for which I have submitted at the time of admission in \_\_\_\_\_ course during the year \_\_\_\_\_. The list of the documents are :

1) \_\_\_\_\_ 2) \_\_\_\_\_  
3) \_\_\_\_\_ 4) \_\_\_\_\_  
5) \_\_\_\_\_

Date of Receiving : \_\_\_\_\_

Name & sign. \_\_\_\_\_

Remarks :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Application should be sent to the following address:-

**Baroda Institute of Management Studies (BIMS)**

**Shree J.C.Institute of Medical Sciences (JCIMS)**

Near Sharad Kanya Vidhyalay, Nr. Avdhut Viswamitri Fatak,  
Vadodara 11. Gujarat, India. Tel : 265 - 266 1616, 2491 339

Email : edu@jcims.org

www.jcims.org

Name : \_\_\_\_\_

Birth Date: \_\_\_\_\_

Blood Group : \_\_\_\_\_

Mobile No: \_\_\_\_\_

Course : \_\_\_\_\_ Mode: \_\_\_\_\_

Affix your recent stamp size photo for ID card. Photo should not extend outside the box provided.



**Baroda Institute of Management Studies**

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**Shree J.C. Institute of Medical Sciences**

**Welcome to the BIMS & JCIMS centre**, we are really glad to see that you have selected our institute for advance studies. Now it's our responsibility to provide you the best quality education, so that after completing the course you find yourself content enough to beat the current competition.

To maintain the quality & excellent education system as well as to avoid communication gap certain norms had been designed by management & it should be followed by all the students registered.

**Course materials & Identity card :**

As soon as you submit the completed admission form, it'll be dispatched to university for approval & confirmation. After receiving completed documents only, university will issue the course material & identity card of the student. Usually delivery period is 45 days after receiving all the documents. Identity card will be issued once only, at the time of the admission & is valid till the end of the course.

**Information guide :**

All the communication & information will be forwarded to you through Email. Only in extraordinary situation information will be forwarded through telecommunication or some other means. To get updated please check your mail account regularly. Inculcate habit of reading respective notice board as & when you drop in the institute. All the information as well as important dates will be displayed over there. It is your responsibility to get updated yourself. You can interact with the center by mailing us on cibhatt\_help@jcims.org or help@jcims.org

**General Instructions for students :**

- 1) All students are expected to maintain discipline in the college campus & follow the code of conduct.
- 2) The college reserves the right to amend the rules & regulations from time to time, wherever considered necessary & appropriate. Such amendments should be positively taken up by students.
- 3) The payment of the fees should be timely paid to the college, in order to avoid inconvenience.
- 4) The student will have to refund for any damage of college property done purposefully or other wise.
- 5) The student shall follow the instructions as conveyed to them from time to time.

**Details of the fees Paid during admission :**

	Total fees	Amount to be paid	Paid		Cash Chq/ DD	Bank Name	Date
			Yes	No			
Form Fees							
Registration charge							
University fees							
Tuition Fees							
(1)							
(2)							
(3)							
No. Of Semester							
Total Amount							

**Calender of events.** : The students must follow the guidelines mentioned below from time to time. It's related to submission of the assignment and mode of payment. No instruction will be given to them afterwards. Pls ensure each point before attending the class room.

**Following are the tentative dates :-**

- **Time for admission :** Admission will open in January & July session.
- **Study material :** After submitting the form, student will get the study material within 45 days.
- **Fees receipt & registration no. :** Within 3 month after submitting the application form.
- **Time of submission of internal assignment :** December end for the July session & June end for the Feb Session.
- **Internal examination :** June last week for the January session & January first week for July session.
- **External exam :** 3rd week of July and 4th week of January for the January and July session respectively.
- **Date of filling up the re- registration form :** Immediately after the completion of External exam, student has to submit Re- registration form within 20 days period.
- **Time of declaring result :** Will be declared within 45 days time.
- **Time of receiving Mark sheet :** @ 2 ½ months after completion of exam.
- **Date of filling up the Re-sitting form :** As soon as the result will come student has to be ready with the DD

**Note:** All above dates are approximate. University has right to change the dates from time to time. Students are requested to upgrade the status time to time.

**Code of conduct :**

1. Students are expected to display highest standards in respect of discipline, punctuality, etiquettes.
2. Students shall not destroy/ damage any property of the institution.
3. Students shall not be involved in indulgence of smoking, tobacco & other such addictions. Be attentive & regular in class
4. Inculcate the positive aspects from faculties with respect to knowledge, skill and attitude.
5. Work towards the objective of accruing best possible marks in examinations.
6. Not involve oneself in any unfair practices w.r.t. Examinations or otherwise.
7. Follow the dress code as instructed for the students.

**For any other quarries, student may contact :-**

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